PRIDE Experience Award
Nomination Tips & Outline

Tips

• Use the PRIDE Experience Awards to recognize those employees/colleagues that go above and beyond.
• Remember, a nomination is a recognition in and of itself.
• A compelling story or example(s) should be heartfelt and describe how this person makes you or others feel.
• Give evidence to support your statements about the nominee. Use specific examples and be clear and concise.
• Quotes/statements contributed by co-workers, supervisors, faculty, and patients are encouraged in your nomination.
• If applicable, describe unique characteristics or contributions that make them surpass expectations/perform their colleagues or how they go the extra mile.
• Make sure not to disclose any HIPAA protected confidential information, i.e., patient information or other identifiers.
• Help the selection committee see what you see in your nominees’ contributions/attributes.
• Minimum of 200 words.

Outline

1) Introduction
   a) WHO: make sure to include the nominee’s information
      i) Name/title/department/responsibilities

2) Nomination Information
   a) WHAT: create a comprehensive picture of what great things are they doing that deserve recognition
      i) Describe a specific project/instance
      ii) Or describe the culmination of multiple instances/characteristics
   b) WHY: substantiate your reasoning why they are deserving
      i) Provide a specific story/site specific examples/provide quotes as evidence
      ii) Or explain how they are creating an optimal work experience for their colleagues and/or a great experience for a patient/patient’s family member

3) PRIDE Values: explain how this nominee embodies at least one of the following
   a) They are PROFESSIONAL in that they are: competent, accountable, reliable, and responsible, interacting positively and collaboratively with all colleagues, student, patients, visitors, and business partners
   b) They are RESPECTFUL in that they: treat others as they would like to be treated, are courteous and kind, acting with utmost consideration of others
   c) They have INTEGRITY in that they are: honest, trustworthy, and ethical, always doing the right thing, without compromising the truth and being fair and sincere
   d) They honor DIVERSITY in that they: appreciate and celebrate differences in others, creating an environment of equity and inclusion with opportunities for everyone to reach their potential
   e) They are EXCELLENT in that they are: dedicated, motivated, innovative, and confident, giving their best every day, encouraging and supporting others to excel in everything they do

4) Conclusion
   a) Summarize why they are being nominated and what they did to deserve the nomination